

**William G. Rohrer College of Business  
Consultant Volunteers' Code of Ethics**

- A. Consultant shall neither charge nor accept fees for counseling services. Nor will consultants charge a client for travel or other expenses incident to counseling.
- B. Consultants shall neither charge nor accept fees for assistance in preparation of loan applications nor accept so-called "finder's fees" for the location of lending sources.
- C. Consultants shall not accept fees, commissions or kickbacks from third parties as a result of recommending any services, equipment or supplies, nor shall they recommend purchase of goods or services in which they have a financial interest.
- D. Consultants shall not accept goods or services from any client while a case is active.
- E. Consultants shall not withdraw from an assignment prior to notifying their coordinator.
- F. Consultants shall at all times during the performance of consultant services conduct themselves in such a manner as not to reflect discredit upon themselves, the organization, or the sponsoring agency.
- G. Only upon fulfillment of the following conditions may a consultant become a private consultant to a client for compensation:
  - 1. Upon request of the client and without solicitation by the consultant.
  - 2. After submission of a final report on the case.
  - 3. After withdrawal from the case as a counselor.
  - 4. Upon approval of the coordinator following submission of a written notice with full details by the member.

I have read the above code and agreed to abide by all of its provisions.

GIVEN at Glassboro, New Jersey, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Consultant