**William G. Senior**

123 Main St. Glassboro, NJ | (123) 456-7890 | williamgsenior@rowan.students.edu | Your LinkedIn URL

**SUMMARY OF QUALIFICATIONS**

* Strong Excel skills and the ability to work with technical and financial applications
* Received Microsoft Excel Specialist Certification, October 2017
* Knowledge of finance operational cycles, such as Quote/Order-to-Cash and Procure-to-Pay
* Proficient in both Windows and Mac OS, QL Basics, and Basic Java knowledge

**EDUCATION**

**Rowan University** Glassboro, NJ

 Bachelor of Science, AccountingMay 2019

 Minor in Management Information Systems

 CUGS in Forensic Accounting

 GPA 3.5, Cum Laude honors anticipated, Dean’s List

 Credits earned by graduation to obtain CPA Licensure: 150

**PROFESSIONAL EXPERIENCE**

**Ernst & Young** Philadelphia, PA

 Accounting Intern May 2018 – August 2018

* Analyzed and created journal entries to assist in closing the legacy entities
* Developed understanding for the process of making payments from inception to payment
* Assisted with the quarter-end review by our external auditor by preparing schedules and providing support for audit selections
* Worked with revenue and treasury teams to provide quarter-end audit documentation
* Managed new accounting reports
* Assisted finance/accounting teams with other ad-hoc projects

 EY Emerging Leaders Program May 2016 – August 2016

* Learned about EY’s culture, people and service lines
* Created relationships with EY employees and fellow students
* Exposed to over 150 diverse accounting professionals

**Alloy Silverstein** Cherry Hill, NJ

 Accounting Intern January 2018 – May 2018

* Developed a working knowledge of requisite software and internal work flow/procedures
* Responsible for updating over 100 client records per week in SAP operating system
* Worked in a highly collaborative environment to perform research, conduct interviews, and execute the audit plan
* Managed the development and distribution of department IT release communications
* Identified areas for process improvement and present recommendations to management
* Performed ad hoc analysis of accounting transactions, operational performance and balance sheet accounts

**Information Resources & Technology, Rowan University** Glassboro, NJ

 Student Technician January 2016 – May 2018

* Delivered and configure new computer equipment for faculty and staff on campus
* Troubleshoot system and / or service issues

**EXTRACURRICULAR INVOLVEMENT**

Secretary, Rowan University Accounting Society, 2016-2018

Member, Management Information Systems Club, 2017-2018